

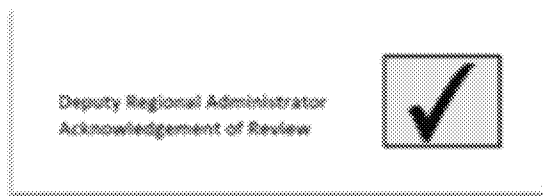
Message

From: Cacho, Julia [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D1968F045A1F428993EEFDAA5C9180E5-CACHO, JULIA]
Sent: 7/29/2020 10:47:24 PM
To: Hunter, David [Hunter.David@epa.gov]; Casburn, Tracey [casburn.tracey@epa.gov]
Subject: July 30-August 3, 2020
Attachments: CMS R7-20-000-6185-RA Response-NDEE-NDA.pdf; CMS R7-20-000-6185-RA Response-NDEE-NDA.dotx

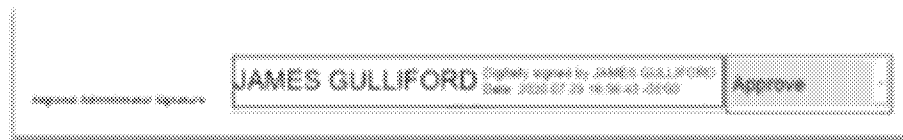
Everything that was submitted this week for signature (so far) has been logged out and returned to the requestor. Please log in anything that may come in the next three days.

Deployment forms – Ed should approve 1st. Once Ed returns the form(s), forward the forms to Jim for approval. Approved forms should be returned to the R7 COVID-19 Travel Management Team email.

Example of Ed's approval.



Example of Jim's approval.



Pending: CMS Response to R7-20-000-6185-RA. The document is awaiting Curtis's concurrence. (Doug Jones, Leslie Humphrey and DeAndre Singletary have already concurred.)

Next steps: Josh, Ed and Jim are next to concur. The pdf is prepared for Jim's signature (see attached). I've included the Word document in case you need to make edits. Both documents are saved on the H drive/RGAD/IO/IO/Correspondence/2020 folder. After Jim signs the document, please return it to Josh for emailing to the requestors; unless he asks Dave to send.

Final steps: Dave – please upload the signed pdf in CMS and close the control. If CMS will not allow you to take over the control, you may need to confirm Josh has "checked in the control."

I will be home. I can be reached at any time. Don't hesitate to call or text

THANK YOU for covering ORA/IO!!!

Kind regards,
Julia

Julia A. Cacho

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